



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
www.ladpw.org

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

November 21, 2006

IN REPLY PLEASE

REFER TO FILE: **AE-2**

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AWARD OF CONSULTANT SERVICES AGREEMENTS
VARIOUS COUNTY PROJECTS
ALL SUPERVISORIAL DISTRICTS
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

Award and authorize the Director of Public Works to execute Consultant Services Agreements with TMAD Taylor & Gaines and Integrated Design Services, Inc., to provide as-needed civil and structural engineering consultant services for various County projects for a 3-year term with each firm. The Agreements shall not exceed a \$225,000 fee each for an aggregate total of \$450,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended Agreements will augment staff levels in Public Works to provide civil and structural engineering services to various County departments. The volume of requests for engineering services and their turnaround time vary throughout the year. Frequent surges in workload and requests for specialized expertise create the need for the as-needed engineering resources. These consultants will be asked to support our engineering inspection, analysis and design of structures, and development of seismic rehabilitation schemes for County buildings. The recommended Consultant Services Agreements will enhance our ability to deliver professional services efficiently and complete project-related activities within established timeframes.

Implementation of Strategic Plan Goals

This action meets the County Strategic Plan Goals of Service Excellence and Organizational Effectiveness. The use of as-needed Consultant Services Agreements has enabled Public Works to better manage fluctuations in workload thereby providing quality services in a responsive manner to our clients.

FISCAL IMPACT/FINANCING

The Contract period will be for 3 years with each firm. The value of each Consultant Services Agreement is \$225,000, totaling \$450,000 for the two Agreements.

Sufficient funds to finance these Agreements for Fiscal Year 2006-07 are included in the 2006-07 Public Works' Facility Project Management General Fund. Funding for future years will be included in the 2007-08 and 2008-09 Budget requests. Costs in the Facility Project Management General Fund will be recovered through billings to capital projects. There will be no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard Consultant Services Agreement, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for termination, renegotiation, and hiring qualified displaced County employees will be included.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for Contract award, TMAD Taylor & Gaines and Integrated Design Services are willing to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the Contract specifications stating that the contractor shall notify their employees, and shall require each subcontractor to notify their employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

TMAD Taylor & Gaines and Integrated Design Services are in full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

ENVIRONMENTAL DOCUMENTATION

A finding of environmental impact is not required for award of the Consultant Services Agreements for this scope of work.

CONTRACTING PROCESS

On July 12, 2006, Public Works issued a Request for Proposals (RFP) to 85 firms. Eleven firms responded to the RFP. An Evaluation Committee, consisting of Public Works' technical staff, evaluated the proposals. Evaluation of the firms was based on technical expertise, proposed work plan, experience, personnel, qualifications, and understanding of the work requirements. These evaluations were completed without regard to race, creed, color, or gender. Based on their review and evaluation of the proposals, the Evaluation Committee recommended TMAD Taylor & Gaines and Integrated Design Services as the best-qualified firms to perform the specified services.

The Agreements with TMAD Taylor & Gaines and Integrated Design Services include a cost-of-living adjustment provision that is consistent with your Board's policy and will be applied in the second and third years of the Agreements.

As requested by your Board on February 3, 1998, the RFP was listed on the Doing Business with Us website. Copies of the website postings are enclosed.

The Community Business Enterprises participation data for TMAD Taylor & Gaines (3 percent) and Integrated Design Services (25 percent), along with their 3-year contracting histories, are on file with Public Works.

Public Works has evaluated and determined that Los Angeles County Code Chapter 2.201 (Living Wage Program) does not apply to the recommended Contracts. These Contracts are exempt from the requirements of Proposition A because the services are required on a part-time and intermittent basis.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects during the performance of the recommended consultant services.

The Honorable Board of Supervisors
November 21, 2006
Page 4

CONCLUSION

Please return one adopted copy of this letter to Public Works.

Respectfully submitted,

DONALD L. WOLFE
Director of Public Works

MR:ns

P:\aepub\DESIGN\Board Letters\As-Needed Award of Civil & Structural Engineering Consultant Services TMAD.doc

Enc. 2

cc: Chief Administrative Office
County Counsel
Office of Affirmative Action Compliance
Department of Public Social Services (GAIN/GROW Program)

Bid Detail Information**Bid Number :** AED0000025B**Bid Title :** AS-NEEDED CIVIL & STRUCTURAL ENGINEERING CONSULTANT SERVICES**Bid Type :** Service**Department :** Public Works**Commodity :** ENGINEERING - CIVIL**Open Date :** 7/12/2006**Closing Date :** 8/10/2006 5:00 PM**Bid Amount :** N/A**Bid Download :** Not Available**Bid Description :** The Los Angeles County Department of Public Works is requesting proposals from qualified firms to provide as-needed civil and structural engineering consultant services for the Architectural Engineering Division.

Proposals are due no later than 5:00 p.m., 8/10/06.

Contact Name : Grace Stohs**Contact Phone# :** (626) 979-5311 Ext: fax**Contact Email :** gstohs@ladpw.org**Last Changed On :** 7/12/2006 8:51:52 AM[Back to Last Window](#)

Bid Detail Information

Bid Number : AED0000025A

Bid Title : AS-NEEDED CIVIL & STRUCTURAL ENGINEERING CONSULTANT SERVICES

Bid Type : Service

Department : Public Works

Commodity : ENGINEERING - STRUCTURAL

Open Date : 7/12/2006

Closing Date : 8/10/2006 5:00 PM

Bid Amount : N/A

Bid Download : Not Available

Bid Description : The Los Angeles County Department of Public Works is requesting proposals from qualified firms to provide as-needed civil and structural engineering consultant services for the Architectural Engineering Division.

Proposals are due no later than 5:00 p.m., 8/10/06.

Contact Name : Grace Stohs

Contact Phone# : (626) 979-5311 Ext: fax

Contact Email : gstohs@ladpw.org

Last Changed On : 7/12/2006 8:48:52 AM

[Back to Last Window](#)